



Alaska Electronic Case Reporting (eCR) Onboarding Process

Eligible professionals (EPs) and eligible hospitals (EHs) reporting to the Alaska Division of Public Health for Meaningful Use are able to register their intent to onboard for eCR. The following are steps for eCR reporting to the Division of Public Health (DPH):

1. Registration: Eligible Hospital (EH) or Eligible Professional (EP) registers intent to submit electronic case report data.

- a. Register using the [Registration of Intent form](#) to document your intent to work with the Division of Public Health on electronic case reporting (eCR).
- b. In some instances, EHs and EPs may have an exploratory call with PH to discuss eCR before they register. Please reach out to James Howard with the Division of Public Health via email at james.howard2@alaska.gov or hss.dph.ecr@alaska.gov for more information. If registration occurs first, EHs/EPs are strongly encouraged to schedule a planning call with PH.
- c. PH will provide an acknowledgement of successful registration.
- d. Your Meaningful Use status will be “Registered.”

2. Connectivity: EH/EPs sets up transport option with the Association of Public Health Laboratories (APHL) AIMS platform.

Connectivity will need to be established with the APHL AIMS platform (https://www.aphl.org/programs/informatics/Pages/aims_platform.aspx). This platform will route to the Division of Public Health. Contact the APHL AIMS platform eCR Support Team via the eCR general information desk eCR-info@aimsplatform.org to request an onboarding project.

3. Message Structure Validation: EH/EP generates electronic case report messages with test data for structural validation by PH.

This may require review of electronic case report standards and requirements. Note that there are several different final and acceptable standards, so be prepared to communicate your organization’s electronic health record’s capabilities.

4. Message Content Validation: EH/EP submits electronic case report messages to public health for content validation using selected transport method.

All formatted requirements are reviewed, and feedback is provided until messages are adherent to standards and acceptable to Public Health. Validation period is typically 30 days, after which the facility can move to “Go-live” status. Validation messages can initially include test data during preliminary validation, but prior to going live, you must submit live patient data for a variety of reportable conditions. Production go-live decision is a joint determination between the State DPH and the organization.

5. Production: EH/EP initiates ongoing submission of electronic case report data and participates in periodic quality assurance activities.

While in production status, should any formatting, content, or message transport issues be identified at DPH, the organization is expected to respond and engage in eCR quality feedback and requests.