

**Minutes for the Executive Committee of the Advisory Board on Alcoholism and Drug Abuse (ABADA)
and Alaska Mental Health Board (AMHB)**

08/25/21

ABADA

Anthony Carvahlo - Present
Enlow Walker – Present
Renee Hoffard – Absent
Amanda Moore – Not Present

AMHB

Sharon Clark – Present
Brenda Moore – Present
Diane Fielden – Present
Karen Malcolm-Smith – Present
Monique Andrews – Present

Guests

Kathleen Totemoff - Present
Karen Malcolm Smith - Present
Jerome Do – Present
Nick Mazzolini - Present
Skip Graham - Present
Steve Adams – Present

Staff

Bev Schoonover - Present
Teri Tibbett - Present
Jennifer Weisshaupt - Present

Roll Call/ Introductions

1	Executive Committee Meeting Alaska Mental Health Board / Advisory Board on Alcoholism & Drug Abuse August 25, 2021.
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Meeting called at 9:46AM

- **Staff and Committee Reports**

- Executive Director Report – Beverly Schoonover

- Bev presented her Executive Director’s report and sent it out to the boards for reference. The highlights of the report were as follows:
 - *Agency Operations:* Hiring new AAll
 - Staff Are working from home and the office as outlined in their approved hybrid telework agreements.
 - AMHB/ABADA is supporting a RAll position at Division of Public Health; 100% Funded by the Alaska Mental Health Trust.
 - Cathy Bishop has stepped down from her board seats due to her moving out of state. Currently recruiting to fill this vacancy.

- Project and Program Updates

- Phase I of the *Mental Health in Alaska Schools – A landscape Assessment* is complete.
 - Working with the Charis and staff to plan the Sitka board meeting in October; meeting can be moved to Zoom if necessary.
 - 988 National crisis line implementation is in full swing.
 - Statewide Suicide Prevention Council will have quarterly meeting 8/24. Suicide Prevention week in September.
 - Region 10 Opioid Summit attendance. Learning and observing what Alaska and other Western States are doing to treat, reduce, and prevent harm.
 - Joint presentation with the Governor’s Council on Disabilities and Special Education and the Alaska Commission on Aging.
 - Annual Behavioral Risk Factor Surveillance System (BRFSS) workgroup annual meeting.
 - Participation in ongoing meetings include Crisis Now implementation, Traumatic and Acquired Brain Injury Advisory Committee, API Governing Board, ABHA Teleconferences.

- **Old Business**

- API Governing Board Updates – Charlene Tautfest

- Archiving of policies, Data Breach at H&SS, big backlog, no public comment.
 - Outpatient restoration program.
 - Contractors doing work on property, should be finished in February.
 - SHARP-eligible site designation push.
 - 10 new hires.
 - 20 injuries – patient on staff, patient on patient.

- Board Motion Sheets – Review Draft and approve for October Board meeting

- Both secretaries of each board will track motions.
 - Presentation of proposed new worksheet.
 - Edits were suggested to not have the Secretary track the votes, as too burdensome.

- Unexcused and Excused Absences Discussion
 - There is no process in place for knowing who is excused and who is not, however we would like to know who is going to be present and who will not be.
 - Chairs will present recommendations to Board on how to track next meeting.
- **New Business**
 - Nominations for AMHB/ABADA board members.
 - Nominations Committee duties and officer roles were update in the recent bylaw change.
 - Board Chairs appoint members, and they have to meet at least two weeks prior to the annual meeting.
- **Other Business**
 - October Board Meeting Agenda Review – Jenny Weisshaupt
Jenny updated the board on proposed agenda items.

Upcoming Meeting Dates

Block Grant Review w/DBH – Thursday 8/26, 3pm to 4:30pm on Zoom

Executive Committee Meeting: Wednesday, 6/23 from 10am to 11am

AMHB/ABADA Board Meeting: 10/12 to 10/14 in Sitka.

Meeting adjourned at 11am.