

# ALASKA DEPARTMENT OF HEALTH PHARMACY & THERAPEUTICS COMMITTEE PROCEDURES

The Pharmacy and Therapeutics (P&T) Committee is appointed by the Commissioner to review pharmaceutical classes to identify drugs that are clinically and therapeutically equivalent, and have a potential cost savings over other drugs in the same class.

- ❖ The Preferred Drug List (PDL) Website provides public notice of the drug classes to be considered, drugs adopted, public notices, meeting agendas, meeting minutes, drug review schedules, clinical submission forms, committee membership and Department of Health and Social Service contact individuals. Refer to the following website link: <http://dhss.alaska.gov/dhcs/Pages/pdl/default.aspx>.
- ❖ Clinical Submission forms are posted on the PDL Website for pharmaceutical companies to submit drug information for review and consideration by the P&T Committee. These must be completed and sent in electronic format to the Clinical Account Manager for Magellan Medicaid Administration, Inc. by the Clinical Submission date as noted on the PDL Website Notice of Public Hearing.  
[https://health.alaska.gov/dhcs/Pages/pdl/download\\_pdl.aspx](https://health.alaska.gov/dhcs/Pages/pdl/download_pdl.aspx)
- ❖ Physicians, other prescribers, health care providers or pharmacists are encouraged to write to the P&T Committee in advance of P&T meetings. Any correspondence received by the Clinical Submission Date will be forwarded to the P&T Committee members in advance of the P&T meeting. This correspondence may be faxed to (907)770-1684 or emailed to [hcs\\_pharmacy@alaska.gov](mailto:hcs_pharmacy@alaska.gov).
- ❖ The Department's contractor, Magellan Medicaid Administration, Inc., prepares a pharmaceutical analysis of each drug to be reviewed and compiles the Clinical Submission forms for P&T Committee review.
- ❖ Approximately three weeks prior to the meeting, P&T Committee members are provided packets containing analytical information on the drug classes under review. The Committee members review the materials in preparation for the meeting.
- ❖ Following the call to order and roll call, of the P&T Committee meeting, local health care providers may testify on the drug classes under review. Each presenter is allowed three (3) minutes to testify.
- ❖ Non-industry representatives who wish to testify on the drug classes under review shall disclose any conflicts of interest in advance of the testimony. Each presenter is allowed three (3) minutes to testify.  
<https://dhss.alaska.gov/health/dhcs/Documents/pharmacy/forms/Alaska-Medicaid-Clinical-Coverage-Review-Request-Disclosure-Form.pdf>
- ❖ Industry representatives wishing to testify on the drug classes under review may indicate their intent by registering through the Department on or before the Clinical Submission deadline, including their name, title, and company or agency they are representing. Each manufacturer is allowed one presenter per class and the presenter is allowed three (3) minutes to testify.
- ❖ Local health care providers or industry representatives may register by the Clinical Submission deadline, which can be found in the meeting schedules at the following link:  
[https://dhss.alaska.gov/health/dhcs/Pages/pdl/drug\\_break\\_pdl.aspx](https://dhss.alaska.gov/health/dhcs/Pages/pdl/drug_break_pdl.aspx)
- ❖ At the end of public testimony the P&T Committee members are provided time to ask questions or make comments to the public presenters.
- ❖ After the testimonies from registered parties are complete, the P&T Committee reviews the individual drug class to determine clinical efficacy and therapeutic equivalency or if there is a class effect for the drugs in the reviewed class.

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- ❖ The Magellan Medicaid Administration, Inc. and Department of Health Pharmacists also provide clinical information on each drug class, along with guidelines and scientific evidence on equivalency of drugs.
- ❖ The P&T Committee also takes under consideration the medical necessity exclusions or special criteria of a single or multiple agents.
- ❖ After testimony and discussion, P&T Committee members vote on each drug class. At least 51% of P&T committee quorum must vote to adopt the class as part of preferred drug list.
- ❖ The Clinical Account Manager of Magellan Medicaid Administration, Inc. and Department staff review the Committee adopted drug classes, identify which drugs are included in the multi-state supplemental rebate agreement, and report their findings to the P&T Committee.
- ❖ Recommendations made by the P&T Committee are considered final and are not reviewed again until new clinical information is presented to the P&T Committee or the annual re-review. Re-review of PDL classes will commence after classes have been on the PDL for approximately one year. The P&T Committee will continue meeting on at least a quarterly basis to review new drugs and new research as it becomes available.
- ❖ Breakthrough drugs in a class containing preferred drugs may be addressed upon a call for a special meeting of the P&T Committee outside of the normally scheduled meeting.