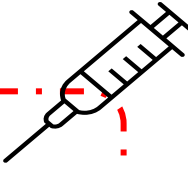




Stock Separation Guide



Starting in 2024, order sets will separate pediatric and adult vaccine.



Influenza and **mpox** vaccine do not require stock separation. These vaccines will appear on blended order sets.

All locations will be required to separate publicly funded pediatric and adult vaccines.

We know you are doing your best to help your community and we are so thankful for all your efforts.

This guide will help you look at past usage and make it easier to order what you need as and navigate stock separation in VacTrAK.

New Order Sets

Ordering for 2024 will open on January 2nd before 12:00pm AKDT. You will now be required to place two different orders for pediatric vaccine and adult vaccines.

For example, the McKesson Ped/Adu Vaccine 2022 will now be:

| | | | |
|------------------------|-------------------------------------|-----------------------------|------------------|
| Order Set: | ROUTINE ADU 2023-2024 / Distributor | | |
| Accountability: | --select-- | Last Date Submitted: | Past Due? |
| Inventory Management | ROUTINE ADU 2023-2024 / Distributor | 02/24/2024 | No |
| IQIP Participation | ROUTINE PED 2023-2024 / Distributor | 07/17/2024 | No |

Placing an Order

How to know how much to order

If you are unsure how much pediatric versus adult vaccines your location administered, there are reports you can pull straight from the **Create Order** page. You can take that data from those reports to calculate how much you need to order.

| | | |
|---------------------------------------|-----------------------------|------------------|
| Accountability: | Last Date Submitted: | Past Due? |
| Inventory Management | 02/24/2024 | No |
| IQIP Participation | 12/31/2025 | No |
| Training- Vaccine Coordinator | 02/28/2024 | No |
| Training- Back-up Vaccine Coordinator | 02/28/2024 | No |
| VFC Provider Agreement | 02/28/2024 | No |
| VFC Site Visit Follow Up | 02/28/2024 | No |
| VFC - Other | 02/28/2024 | No |

Order Frequency: Monthly Order Timing: Order Schedule:

Order Details

| Vaccine | Vaccine Name | Funding Source | Dose Used Last Month | Physical Inventory | Order Quantity | Urgent | Priority | Reason | Comments |
|---------|--------------|----------------|----------------------|--------------------|----------------|--------|----------|--------|----------|
|---------|--------------|----------------|----------------------|--------------------|----------------|--------|----------|--------|----------|

Doses Administered Report

This report pulls administration data from the past sixty days and includes all vaccines. It separates all vaccines and splits up the administrations into age ranges.

| Vaccine | Dose # | Months | | | | | | | | | | | Years | | | | Total |
|--|--------|--------|-----|-----|------|-------|-----|-----|------|-------|-------|-------|-------|-------|-----|-----|-------|
| | | <3 | 3-5 | 6-7 | 8-11 | 12-23 | 2-3 | 4-6 | 7-11 | 12-13 | 14-18 | 19-24 | 25-44 | 45-64 | 65+ | | |
| COVID-19, mRNA, LNP-S, PF, 25 mcg/0.25 mL | 1 | 0 | 0 | 15 | 3 | 34 | 42 | 60 | 111 | 1 | 1 | 0 | 0 | 0 | 0 | 287 | |
| | 2 | 0 | 0 | 2 | 2 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 5 | | |
| Total | | 0 | 0 | 17 | 5 | 34 | 43 | 60 | 111 | 1 | 1 | 0 | 0 | 0 | 292 | | |
| COVID-19, mRNA, LNP-S, PF, 50 mcg/0.5 mL | 1 | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 2 | 64 | 66 | 5 | 0 | 0 | 128 | | |
| Total | | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 2 | 64 | 66 | 5 | 0 | 0 | 128 | | |
| COVID-19, mRNA, LNP-S, bivalent, PF, 10 mcg/0.2 mL | 1 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| Total | | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| DTaP | 1 | 1 | 0 | 0 | 0 | 93 | 13 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 108 | | |
| | 2 | 0 | 0 | 2 | 1 | 0 | 4 | 4 | 0 | 0 | 0 | 0 | 0 | 0 | 11 | | |
| | 3 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| | 4 | 0 | 0 | 0 | 0 | 2 | 1 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 4 | | |
| | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| Total | | 1 | 0 | 2 | 1 | 96 | 18 | 7 | 0 | 0 | 0 | 0 | 0 | 0 | 125 | | |
| DTaP-Hep B-IPV | 1 | 113 | 11 | 3 | 1 | 1 | 1 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 132 | | |
| | 2 | 0 | 126 | 10 | 3 | 2 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 145 | | |
| | 3 | 0 | 2 | 81 | 21 | 5 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 114 | | |
| Total | | 113 | 130 | 94 | 25 | 9 | 7 | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 391 | | |
| DTaP-IPV | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 105 | 0 | 0 | 0 | 0 | 0 | 0 | 105 | | |
| | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | 0 | 0 | 0 | 0 | 0 | 0 | 3 | | |
| | 5 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | | |
| Total | | 0 | 0 | 0 | 0 | 0 | 0 | 109 | 0 | 0 | 0 | 0 | 0 | 0 | 109 | | |

Inventory Transaction Report

This report shows the transactions of all the vaccines in reconciliation. It goes back sixty days, and groups the information into different months. It tracks receiving vaccines, transferring vaccines, vaccine returns/expired vaccines, etc.

10/01/2023 - 10/31/2023

13 matches found

| Sending PIN | Sending Organization | Sending Facility | Receiving PIN | Receiving Organization | Receiving Facility | Date | Vaccine | Lot / Mfg | Exp. Date | Type | Doses | Cost / Dose | Total Cost | Order Number | User | Approver |
|-------------|----------------------|------------------|---------------|--------------------------|--------------------|------------|---|--------------------------|------------|---------------------------|-------|-------------|-------------|--------------|-------|------------|
| | | | 900017 | SOA IMMUNIZATION PROGRAM | | 10/05/2023 | COVID-19, mRNA, LNP-S, PF, trisucrose, 3 mcg/0.3 mL | HH3252 / PFIZER, INC | 07/31/2024 | Received from VFC program | 60 | \$0.00 | \$0.00 | 239137 | JBKIM | SYOON |
| | | | 900017 | SOA IMMUNIZATION PROGRAM | | 10/12/2023 | RSV, mAb, nirsevimab-alip, 1.0 mL, neonate to 24 months | 2022831 / SANOFI PASTEUR | 03/31/2025 | Received from VFC program | 90 | \$395.00 | \$35,550.00 | 239637 | JBKIM | ELMCLELLAN |

Lot Number Summary

This report tracks all inventory and is sorted by lot number. Like the report above, it also goes back sixty days and is sorted by each month. It shows how each vaccine was used (administered, wasted, expired, etc.) within that month. Reviewing this regularly can also give you a picture of your current wastage which may indicate over ordering of a vaccine.

| Lot Number | Vaccine Name | MFR | Expires | Funding Source | Starting Doses | Doses Used | Doses Adjusted | Doses Wasted Returned | Doses Wasted Expired | Doses Wasted Disposed | Ending Doses | Inactive |
|------------|---|-----|------------|----------------|----------------|------------|----------------|-----------------------|----------------------|-----------------------|--------------|----------|
| 8057658 | COVID-19, mRNA, LNP-S, PF, 50 mcg/0.5 mL | MOD | 03/31/2024 | PUB | 0 | 4 | 100 | 0 | 0 | 0 | 96 | |
| 216K22A | COVID-19, mRNA, LNP-S, bivalent, PF, 10 mcg/0.2 mL | MOD | 12/31/2024 | PUB | 152 | 1 | 0 | 0 | 0 | 151 | 0 | Y |
| GY5686 | COVID-19, mRNA, LNP-S, bivalent, PF, 10 mcg/0.2 mL dose | PFR | 07/31/2024 | PUB | 356 | 0 | 0 | 0 | 0 | 356 | 0 | Y |
| GU3288 | COVID-19, mRNA, LNP-S, bivalent, PF, 30 mcg/0.3 mL dose | PFR | 01/31/2024 | PUB | 133 | 0 | 0 | 0 | 0 | 133 | 0 | Y |
| 6L1990 | COVID-19, mRNA, LNP-S, bivalent, PF, 30 mcg/0.3 mL dose | PFR | 08/31/2024 | PUB | 170 | 0 | 0 | 0 | 0 | 170 | 0 | Y |
| 7C9NU | DTaP | SKB | 11/02/2024 | PUB | 17 | 19 | 2 | 0 | 0 | 0 | 0 | Y |

Receiving an Order

When you receive in your order, make sure that you physically mark the vaccine box as pediatric or adult.

How to Store Vaccines Separately

The best way to separate vaccines is to make them easily identifiable by marking at the vaccine box or storage tray.

Here are some suggestions:

- Put different color stickers on each box or tray for pediatric and adult vaccines.
 - Blue/Red, Orange/Purple, Red/Yellow
 - When picking colors, please make sure to account for any colorblindness your facility might encounter and choose colors that would still be easy to differentiate.
- Mark 'P' or 'A' in different color on the box or tray.
- Have separate labeled units or shelves for adult and pediatric vaccines.

If you are a VFC enrolled provider and have any questions about how to store your vaccine in your units, please reach out to VFC@alaska.gov.

How to Tell Which Label to Use

There are two ways that you can tell which funding your vaccines were bought with. The easiest way is to check the order set you selected when you receive your order in VacTrAK (found on your **Order Details** page). You can also look at the packing slip that arrived with the order.

VacTrAK

After logging into VacTrAK and getting to your **Create/View Orders** section, select the arrow next to the order you believe you received.

- It should say **PED** or **ADU** in the order set name

| Order Set / Order Type: PASSTHROUGH MCKESSON PED/ADU VACCINE 2022 / Distributor | | Exception Commer | | | | |
|--|--------------------------------|------------------|--------------------|------------------|-------------------|-------------------|
| Exception Reason: | | | | | | |
| Inventory Last Submitted: | | | | | | |
| Last Order Submitted: | | | | | | |
| Order Frequency: | | Order Timing: | | | | |
| Order Schedule: | | | | | | |
| Order Items | | | | | | |
| Vaccine | Vaccine Name | Funding Source | Physical Inventory | Ordered Quantity | Approved Quantity | Received Quantity |
| DTaP | INFANRIX-10 PK 1 Dose Syringes | PUB | 4 | 10 | 10 | |
| Comments | Tracking #: | | | | | |
| IPV | IPOL-1 PK 10 Dose Vial | PUB | 7 | 10 | 10 | |

Packing Slip

When unpacking the order, check the 'Customer P.O.' column for your **VacTrAK** order number (6 digits). Check the order set you ordered from in VacTrAK and mark these vaccines accordingly.

McKesson Specialty Care Dist.
170 Clermont Road
Shepherdsville, KY 40165

Packing Slip

This is not an invoice

Page 1 of 2

Ship-to:

SOA IMMUNIZATION PROGRAM
3601 C STREET STE 586
ANCHORAGE, AK 99503
9072698573

Awardee:

ALASKA DEPT HLTH & HUMAN SRVS
IMMUNIZATION PROGRAM
3601 C Street Ste 586
P.O. BOX 240249
ANCHORAGE, AK 99503
907-269-8088

Provider PIN: AKA900017
Delivery Number: 227413657
Quality Check Date: 10/31/2023
Customer Contact: JACQUELINE KIM

Internal use only
Tote No 01-02
Group No 9001035950



| NDC | Customer P.O. | Material Description Manufacturer | MFR Lot# | Exp. Date | VFC Doses | 317 Doses | State Doses | CHIP Doses | Order Qty | Ship Qty | Unit Price | Extended Price |
|--------------------------|---------------|---|----------|------------|--------------|--------------|----------------|---------------|--------------|-------------|------------|-------------------|
| 80777-0102-95 5016180 | 239944 | COVID-19(12y+)SDV 10pk MODERNATX, INC. | 8057658 | 03/31/2024 | 0 | 300 | 0 | 0 | 300 | 300 | \$81.61 | \$24,483.00 |
| 80777-0287-92 5016181 | 239944 | COVID-19(Moderna)6m-11ySDV10pk MODERNATX, INC. | AU5551B | 05/30/2024 | 220 | 0 | 0 | 0 | 220 | 220 | \$85.91 | \$18,900.20 |
| Total | | | | | | | | | | 520 | 520 | \$43,383.20 |

- If this order is a return/replacement, the 'Customer P.O.' column will not reflect the correct VacTrAK order number or the correct unit price. Use the original order to find pediatric or adult status.
- If any vaccine has **VFC Doses**, all vaccine from that line item are pediatric vaccines. Never use federally funded VFC doses on an adult patient (over 19 years). Contact the VFC for more information on eligibility.
- Orders from Merck do not have the VacTrAK Order ID on the packing slip. Use the order in VacTrAK to determine the vaccine's adult or pediatric order intention.

What Reconciliation Looks Like

While you will be required to physically keep your state pediatrics vaccine separate from your state adult vaccine, if they share the same Lot Number, VacTrAK will combine them into one reconciliation line. This is why it is important to differentiate the vaccines as soon as possible.

When you are counting your inventory, if you have lot numbers that belong to both pediatric and adult vaccine, you will need to add them together to get the correct total.

While VacTrAK does separate public vaccine and private vaccine. VacTrAK does not separate public pediatric vaccine and public adult vaccine at this time.

This is an image of a reconciliation page where two orders that were received, one pediatric and one adult Spikevax. Both with the same lot number.

VacTrAK combines the vaccine into one line item:

| | | | | | | | | | | |
|--|---------|------------|----|--|------|------------------------|------------------------|-----|--------------------------|---|
| Spikevax 12+) COVID-19, mRNA, LNP-S, PF, 50 mcg/0.5 mL (Moderna Spikevax 12+) | AU3916D | 05/30/2024 | 50 | | 0.00 | --No Category Required | --No Reason Required-- | PUB | <input type="checkbox"/> | + |
|--|---------|------------|----|--|------|------------------------|------------------------|-----|--------------------------|---|

Transfer Request Form

- Transfer Forms
 - Vaccines in blended order sets
 - **Influenza** and **Mpox** (Jynneos) vaccines do not require stock separation and will be in blended order sets. Therefore, it is *not* necessary to select either PED or ADU radio button to indicate pediatric or adult doses for these vaccines. Depot staff will ignore PED and ADU selections on transfer forms for vaccines in blended order sets.
- The Transfer Form has been updated to reflect program rules and stock separation requirements.

| PED | ADU | Vaccine Name | Doses | Lot Number | Expiration Date | Beyond-Use Date (if applicable) |
|-----------------------|-----------------------|----------------------|----------------------|----------------------|----------------------|------------------------------------|
| <input type="radio"/> | <input type="radio"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="radio"/> | <input type="radio"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

FAQs

I gave a ped funded vaccine to an adult, or an adult funded vaccine to a child. What do I do?

Please alert the depot for assistance.

Will my pediatric and adult orders be processed differently?

Orders will likely ship separately, but we will be processing ped/adu orders at the same time based on the distributor.

How do I store these vaccines in my fridge/freezer?

We gave some suggestions above with different ways you can differentiate between pediatric and adult vaccine. If you have any additional questions and are a VFC location, please email VFC@alaska.gov for clarification.

How will this affect vaccine returns?

As we are learning more and more about this process, we ask that you notate what vaccines were pediatric and which were adult on the vaccine box or bag at the time you return it. This will help us with our process once we receive your shipments.