



ALASKA  
**COVID-19**  
**VACCINE TASK FORCE**

### COVID-19 TEMPERATURE EXCURSION REPORT

Complete and submit this report when COVID-19 vaccine have been exposed to temperatures out of range.

In the event of an excursion:

- Immediately mark vaccine “Do Not Use”
- Take immediate steps to store vaccine at appropriate temperature. (i.e., close fridge/freezer door, move vaccine to another storage unit that is within appropriate temperature range, etc. See [transport instructions](#) if vaccine is to be moved.)
- Download/review temperature monitoring device data to determine min/max temperatures and time out of range
- **Contact manufacturers to determine vaccine viability**
  - Nonviable vaccine: remove from unit (quarantine to prevent usage); [reconcile inventory; return/discard appropriately](#)
  - Viable vaccine: Identify excursion on vaccine package for future reference
- Fill out this report and click Submit to email to [covid19vaccine@alaska.gov](mailto:covid19vaccine@alaska.gov)
  - Include in subject line: facility PIN, facility name and “COVID temperature excursion report”
- Keep a copy of this report for your records for a minimum of three years

**Facility Name:**

**PIN:**

**Date of Report:**

**Contact Name:**

**Phone:**

Monitoring device type:

LogTag

Other:

Device calibration expiration date:

Date(s) of excursion(s):

Date range of graph(s):

Storage Unit Name:

Highest/lowest temp. reached:

Total time out of range:

**Storage Unit Type:**

- |                     |                                    |
|---------------------|------------------------------------|
| Stand-alone fridge  | Ultra-Cold transport container     |
| Ultra-Cold freezer  | Outside of unit (countertop, etc.) |
| Combo fridge        | Pharmafridge                       |
| Transport container | Pharma freezer                     |
| Stand-alone freezer |                                    |

**Reason:**

- |                         |                                 |
|-------------------------|---------------------------------|
| Door left open          | High activity (inventory, etc.) |
| Power failure           | Unit mechanical failure         |
| Unit unplugged          | Unit temp dial adjustment       |
| Transport failure       | Monitoring device usage mistake |
| Vaccine storage mistake | Monitoring device failure       |
| Other                   |                                 |

**Describe incident in detail:**

**Describe all other action(s) taken, including how to prevent a future excursion:**

<b>Manufacturer’s Response</b> <i>Print VacTrAK Reconciliation Page before calling.</i>				
<i>Vaccine</i>	<i>Lot Number</i>	<i>Punctured</i>	<i>Viable</i>	<i>Not viable</i>
Pfizer Vaccines- (800) 438-1985 <a href="http://www.pfizermedicalinformation.com">www.pfizermedicalinformation.com</a>				
Pfizer MDV				
Pfizer case #/Person contacted:				
Moderna- (866) 663-3762 <a href="#">Temperature Excursion Tool   Moderna, Inc.</a> <i>Hours: 24 hours, 7 days a week</i>				
Moderna MDV				
Moderna case#/Person contacted:				
Janssen- (800) 565-4008 <a href="http://www.janssencovid19vaccine.com">www.janssencovid19vaccine.com</a> <i>Hours: M-F 8:30am-6pm EST</i>				
Janssen MDV				
Janssen case #/Person contacted:				

**Did any vaccine experience a prior excursion? \*** No Yes

**IF Yes: Date and/or case # of prior excursion:**

**Action(s):** Write excursion date on package\*  
Write shortened expiration date on package

Return non-viable vaccine  
Adjust storage/handling

\* Excursion data are cumulative. The data from previous excursions must be included when speaking to the manufacturers. The data from this excursion must be reported to the manufacturer in the future if the same vaccine experiences another excursion.