



Service Declaration: Adult Day Services

Agency

Name of Provider Agency:

Medicaid Provider #:

Program Administrator for Adult Day Services

Name:

Telephone #:

Fax #:

E-mail:

Cell #:

Program and Services

The Adult Day services described in 7 AAC 130.250 will be offered to recipients.

Waiver Programs: Select each waiver program the agency intends to serve:

ALI: Adults Living Independently

APDD: Adults with Physical and Developmental Disabilities

Required Attachments and Provider Operations

Review the SDS certification website for instruction and content requirements

<https://health.alaska.gov/dsds/Pages/provider/default.aspx>

Note: A pre-certification onsite review will be conducted for all initial Adult Day locations and for a change in location.

Initial Applications:

The following required forms/documents must be enclosed.

Notice of Appointment or Change of Program Administrator (Cert-04)

Policy Assurances Form (Cert-37)

Building or Use Permit

Floor Diagram Showing Square Footage

The following policies and procedures must be enclosed:

Background Check

Person-Centered Practice

Critical Incident Report

Quality Improvement

Financial Accountability

Restrictive Intervention

Independence and Inclusion

Termination of Provider Services

Medication Management

Training

Renewal Applications:

The following required forms/documents must be enclosed:

Notice of Appointment or Change of Program Administrator (Cert-04) (*change only*)

Policy Assurances Form (Cert-37)

Building or Use Permit (*change only*)

Floor Plan Diagram Showing Square Footage (*change only*)

Submit only policies and procedures if they have been updated since the last certification or due to a change in regulation.

Census Area to be Served

Check box for each location in which services will be offered.

Aleutians East	Dillingham	Kusilivak	Sitka
Aleutians West	Fairbanks North Star	Lake and Peninsula	Skagway
Anchorage	Haines	Mat-Su	Southeast Fairbanks
Bethel	Hoonah/Angoon	Nome	Wrangell
Bristol Bay	Juneau	North Slope	Yakutat
Chugach	Kenai	Northwest Arctic	Yukon-Koyukuk
Copper River	Ketchikan Gateway	Petersburg	
Denali	Kodiak Island	Prince of Wales/Hyder	

Provider Assurances

I affirm that the provider agency will comply with the Adult Day services regulations, 7 AAC 130.250, the Adult Day Services Conditions of Participation, and all applicable federal, state, and local laws and regulations. I certify that the information offered in the attachments required for certification is true, accurate, and complete.

Owner/Administrator/Director Signature

Title

Print Name

Date