

Document day of the week, time, and initials. Review temperature monitoring device alarm and document status with a Y (yes-alarm is triggered) or N (no-alarm is not triggered). Record current, min, and max temperatures once at the start of each workday.
Take action if alarm was triggered.

Day of Month	Day of Week	Time	Initials	Alarm Y or N	Current	MIN	MAX
Example	M	8:00am	NN	Y	37.7	33	43.5
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- MIN/MAX**
TOO COLD or WARM
 (i.e., 35.9° or 46.1°)
- ✓ Store the vaccine at the appropriate temperature range
 - ✓ Mark the vaccines as “Do Not Use” until vaccine viability is determined
 - ✓ Contact manufacturer(s) to determine viability
 - ✓ Pull any non-viable vaccine and process return
 - ✓ Write the excursion date on viable vaccine
 - ✓ Email the [Temperature Excursion Report](#) (found on Immunization Program website) to vfc@alaska.gov