



THE STATE
of **ALASKA**
GOVERNOR MICHAEL J. DUNLEAVY

Department of
Health and Social Services

SENIOR AND DISABILITIES SERVICES

550 W 8th Avenue
Anchorage, AK 99501
Main: 907.269.3666
Toll free: 800.478.9996
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Re: Prohibition on Billing for Medical Records Provided to the State

July 18, 2019

Dear Medicaid Provider,

The Division of Senior and Disabilities Services (SDS) certifies agencies providing personal care services to assist Medicaid recipients with new and renewal applications for personal care services. It has come to our attention that some providers of Medicaid services are requesting reimbursement from SDS and/or personal care agencies for providing documents that have been requested by SDS for these purposes.

SDS reminds all Medicaid providers that, in accordance with your Medicaid Provider Agreement and the Alaska Administrative Code at 7 AAC 105.230 and 7 AAC 105.240, you have agreed to cooperate with Medicaid reviews and retain records necessary to fully disclose to SDS the extent of services provided to recipients and to provide the records at no cost to SDS, and by extension, to the personal care agencies requesting the records on behalf of SDS, within five business days.

Your Alaska Medical Assistance Program Provider Billing Manual contains additional information on your participation and documentation requirements. Please note specifically the sections in your Provider Billing Manual regarding General Program Information, Regulations, Restrictions and the Surveillance and Utilization Review Subsystem.

The specific records requested for the applicant or recipient in question, and the instructions on where to send those records, are provided by the personal care agency with this document.

If you have questions about this letter, please contact me at john.lee2@alaska.gov.

Sincerely,

A handwritten signature in blue ink that reads "John Lee".

John Lee, Director
Division of Senior and Disabilities Services