

Alaska Infant Learning Program Complaint Filing

Anyone can send a complaint to Alaska's Part C Coordinator related to a concern with ILP services in relation to IDEA regulations, within one year of the concern. A complaint form is available, however using this form is optional. In order for the complaint to be accepted by the ILP office, each of the following the required details and steps below must be included.

Who the complaint is about:

State lead agency (Department of Health): _____

Early intervention provider: _____

Early intervention program: _____

Other public agency (like a school district): _____

What happened- provide clear facts and details about what Part C requirement was broken (attach a separate sheet as needed):

Your information:

Name: _____

Address: _____

Email: _____ Phone: _____

Signature: _____

If the complaint is about a specific child:

Child's full name: _____

Child's address: _____

Name of the regional ILP program and service provider(s): _____

Description of the child's service issue (with facts):

Suggested solution (if possible):

Timing:

The dates the concerns in question occurred (must be within the past year.): _____

Notice: Please be aware that a copy of the complaint will be sent to the program or provider serving the child, if it is related to an early intervention program or provider.

When a complaint is received, the state will resolve it within 60 days. They will conduct an investigation, allowing both parties to submit additional information, make a final decision, and let the filer know in writing what their conclusions were and why. If a violation is found, the state will provide corrective action to the family, ensure future compliance, and offer continued support to resolve the issue.



Questions? Contact the Alaska State ILP Program!

Email: sdsinfantlearning@alaska.gov

Phone: 1-877-477-3659