



Rabies Investigation Request Form v10/20/2025

Alaska State Public Health Laboratories

PO Box 60230

Fairbanks, AK 99706

Phone: 907-371-1000

24 hours: 1-855-371-1001

HIPAA Compliant Fax: 907-474-4036

- Complete one test request form for **each animal**
- You must complete all **required fields*** in sections 1 and 2
- **Unique Identifiers must match with specimen labels**
- You must consult with the Section of Epidemiology before submitting a specimen for Rabies testing.
 - Business Hours (8 a.m.-4:30 p.m.): 907-269-8000
 - After Hours: 800-478-0084
- You must follow the Instructions for Rabies Submission instructions on the following page

1. Submitter Information*

Facility Name*:

Verbal results to (Name)*:

Facility Phone Number*

Ex: (123)-123-1234

Facility Fax Number*

Ex: (123)-123-1234

Mailing Address*:

City/ Village*:

State: _____ Zip Code: _____

2. Test Information*

Date of Collection*:

MM / DD / YYYY

Time:

AM

PM

HH : MM

For Lab Use Only (AK Public Labs)

Condition of Specimen (check all that apply)

Good

Headshot

Burned

Mutilated

Decayed

Porcupine Quills

Skull Splintered

Unsatisfactory for testing

Specimen Information

Animal Species *

Select **one** option:

Canine

Feline

Arctic Fox

Red Fox

Lynx

Wolf

Horse

Little Brown Bat

Bat

Brown Bear

Black Bear

Other: _____

Vaccination History

Current

Not Current

Unknown

Approximate age of animal

Juvenile

Adult

Unknown

Incident Information

Date of Incident*:

MM / DD / YYYY

Time:

AM

PM

HH : MM

Number of Animals Exposed: _____

Did the animal exhibit symptoms of rabies?

Yes No Unknown

- if yes, onset date: _____
MM/DD/YYYY

Was the animal held for observation?

Yes No Unknown

- if yes, how many days of observation before death? _____

How did the animal die?

Found dead

Euthanized

Naturally

Killed

- If you have killed a game species in defense of life or property (DLP), you must complete a [Defense of life or Property Game Animal Kill Report form](https://www.adfg.alaska.gov/static/license/otherlicense/pdfs/defense_life_property_game_animal_kill_report.pdf) and return to the Alaska Department of Fish & Game (address on form). This is completely separate from Rabies Testing:

https://www.adfg.alaska.gov/static/license/otherlicense/pdfs/defense_life_property_game_animal_kill_report.pdf

Human Exposure

Was there human exposure?

Yes (complete this section)

No (skip this section)

Number of humans exposed:

_____ Unknown

Exposure date: _____
MM / DD / YYYY

Select the type of exposure:

Bite

Touch

Scratch

Non-bite

Saliva (ex: lick) Unknown

Other: _____

Ownership status of tested animal

Owned

Feral or stray

Wild

Unknown

Clear form

If the desired test is not on this form, please visit the [test directory forms page](https://health.alaska.gov/en/education/laboratory-test-directory/forms/):
<https://health.alaska.gov/en/education/laboratory-test-directory/forms/>

Instructions for Rabies Specimen Submission

1. Contact the Section of Epidemiology for authorization before you send a specimen to ASVL for testing.

- Work hours: 907-269-8000
- After hours: 800-478-0084

2. Specimens can be submitted by health care providers, veterinarians, environmental health officers, wildlife agents, law officers or other individuals designated by the Section of Epidemiology.

3. Call ASVL before you ship an authorized specimen; tell us how you shipped it and when to expect it.

- Work hours: 907-371-1000
- After hours emergency contact: 855-371-1001 option #6

4. No living animal will be accepted for rabies testing at ASVL.

5. Small animals; whole carcasses should be submitted: (Example: cats, ferrets, mink, voles, hares and bats)

6. Large animals; only the intact head of a large animal will be accepted. (Example: dogs, wolves, bears)

- Do not send a whole body
- Do not attempt to remove the brain

Prepare and Pack the Specimen

7. Wear appropriate personal protective equipment (PPE) when processing the specimen.

- If you have any questions about how to safely handle the specimen, consult the Section of Epidemiology.

8. You must surgically separate the head from the body of larger animals at the upper neck.

9. Put the specimen in 2 heavy, waterproof bags.

10. Tie each bag separately to prevent leakage.

11. Appropriately dispose of your contaminated gloves:

- Preferred – remove your gloves and place them in the 2nd plastic bag before you tie it up.
- Alternative – incinerate them.

12. Wash your hands thoroughly with soap and water.

13. Put the bagged specimen in a leak-proof container and place refrigerant packs around the specimen.

14. Complete the Rabies Investigation Request, place it in a plastic bag and put it in the leak-proof container.

15. Close the container and seal it securely with fibrous packing tape.

16. Specimens should be kept cold (35-45°F = 2-8°C) prior to and during shipment.

- Ship specimens with cold packs; DO NOT use ice; it will melt during transit and make an unsafe mess.
- Frozen specimens are acceptable; freezing will not affect the rabies assay although testing may be delayed until the specimen has thawed.

17. The carcass of a potentially infectious animal should be incinerated.

- ASVL will incinerate the remains of all pets tested for rabies; bodies will not be returned to the owner.

18. All rabies specimen containers must bear the label on page three of this packet. You can download this label from the ASVL website at <https://health.alaska.gov/en/education/laboratory-test-directory/forms/>

Choose a shipping method and address

19a (Preferred Method): Goldstreak, or other Air Special Package Service using the address below. ASVL will pick the specimen up at the designated airline location.

Alaska State Virology Laboratory

1051 Sheenjek Dr.
UAF Campus, Fairbanks, AK 99775

Business Hours: 907-371-1000; After Hours: 855-371-1001 option #6

19b: If you must ship via US Mail, please use Priority or Express Mail and the address below.

Alaska State Virology Laboratory

P.O. Box 60230
Fairbanks, AK 99706-0230

Business Hours: 907-371-1000; After Hours: 855-371-1001 option #6

Additional Notes

- Shipments must be PREPAID unless prior arrangements have been made with the Section of Epidemiology.
- ASVL will call results to the submitter and the Section of Epidemiology on all POSITIVE animal heads and on ALL HUMAN EXPOSURE cases within 24-48 hours of specimen receipt.
- A copy of the results will be mailed to the submitter as soon as possible.

Please contact ASVL if you have any questions about testing:
907-371-1000

FROM:

URGENT EXPEDITE

BIOLOGICAL SUBSTANCE CATEGORY B

Packed in compliance with IATA packing instruction 650

This package contains an animal head

KEEP REFRIGERATED: THIS SIDE UP

ALASKA STATE VIROLOGY LABORATORY

1051 SHEENJEK DRIVE

P.O. BOX 60230

FAIRBANKS, AK 99706-0230

UN3373



Phone: 907-371-1000 or 855-371-1001