

Alaska On-Boarding Process for Immunization Reporting:

The state of Alaska’s immunization information system (VacTrAK) is a confidential, population-based, computerized system that maintains immunization information for Alaskans of all ages. Providers can choose to connect directly to VacTrAK to report immunizations or to connect to VacTrAK via the Alaska Health Information Exchange (HIE), based on what the provider needs.

Step	Step Name	Description
1	Registration	<p>Immunization providers on-boarding for reporting immunization data must (the following can be done simultaneously):</p> <ul style="list-style-type: none"> • Participate / register with healthConnect Alaska if the connection is through the HIE (not required) • <u>Participate/ register with VacTrAK (required) by filling out the Healthcare Provider Contract</u> • Register their Meaningful Use Intent by filling out the Intent to Register Form. <p>Providers will be responsible for reviewing specific immunization reporting documentation (e.g., Meaningful Use requirements and VacTrAK HL7 Local Implementation Guide). Contact the VacTrAK Program for additional information: https://vactrak.alaska.gov/iweb/</p>
2	In Queue	<p>If the immunization provider is ready to submit on-going immunization data, but VacTrAK has reached on-boarding capacity, the provider’s clinic may be placed in a queue for on-going submission and validation. Clinics placed in the queue can still attest for Modified Stage 2, if that is their goal.</p>
3	Initial Submission / VacTrAK Validation	<p>Once the clinic is ready to generate messages that meet the required standards, live immunization data (production) messages will be sent to VacTrAK.</p> <p>VacTrAK staff will validate the data within the messages to ensure accuracy, appropriate coding, decrementing of inventory, etc. Depending on the clinics data quality, this process may take multiple iterations of review before reaching the level of quality required by Meaningful Use and VacTrAK.</p>
4	Production & On-going Validation	<p>After your immunization data has been validated by VacTrAK and a secure method of transfer has been successfully tested, on-going production level data will be transferred from your system on a regular basis. Data quality must be maintained at a level consistent with initial validation. It’s the provider’s responsibility to inform VacTrAK before EHR patches or upgrades.</p>