## WIC WARRANT STOCK TRACKING FORM

LA Memo 14-04 Warrant Paper Tracking

## **Directions:**

At the beginning and the end of each day, write down the beginning and ending warrant stock numbers. Staff should initial after each column. This process will monitor warrant paper usage to determine and prevent fraud or abuse.

A form is required for each printer. Warrant paper may be left in the locked draw of the MICR printers, but all other warrant paper must be secured in a locked cabinet.

Date	Starting Warrant Stock Number	Initials	Ending Warrant Stock Number	Initials