Notice of Regulation: Health Care Provider Disclosure of Immunization Information to VacTrAK
Effective December 29, 2013

Per Alaska Administrative Code 7 AAC 27.650 (a): Within 14 days of administering a vaccine, a health care provider must document dose-level eligibility status in VacTrAK. VacTrAK is the web-based immunization information system that is available from the Alaska Division of Public Health. It is a confidential, population-based, computerized system that maintains immunization information for Alaskans of all ages. It helps public health agencies and health care providers to make informed decisions to improve the health of individuals and the entire community.

This reporting requirement is applicable for any vaccine administered, including state-supplied and privately purchased vaccines.

7 AAC 27.650. Health care provider disclosure to the immunization information system

(a) Not later than 14 days after administering an immunization, a health care provider shall report information concerning the patient and the immunization in accordance with this section to the immunization information system maintained by the department. A health care provider shall disclose participation in the immunization information system to patients.

(b) A health care provider, public health agent, or designee may report demographic and immunization data, and other pertinent information, permitted under AS 18.15.360 (c), to the immunization information system.

(c) health care provider shall submit vaccine information to the immunization information system either through electronic or manual entry in a format approved by the department, and shall include the following data elements:
(1) if not already submitted by the state registrar under 7 AAC 05.931, the name, address, sex, race, and date of birth of a patient;
(2) the date of administration of the vaccine;
(3) the lot number of the vaccine;
(4) the dose amount and manufacturer of the vaccine;
(5) the dose-level vaccine eligibility code;
(6) other data elements as specified by the department, if essential for adequate public health response.

(d) A health care provider who administers state-supplied vaccine shall utilize
(1) the ordering module of the immunization information system for ordering state-supplied vaccines; and
(2) the inventory module of the immunization information system for tracking public or public and private vaccine supply.

(e) Data in the immunization information system may be used for the following purposes:
(1) any use permitted under 7 AAC 27.892 and 7 AAC 27.893;

(2) to ensure necessary immunizations are provided and over-immunization is avoided;

(3) to assess immunization coverage rates and determine areas of under-immunization;

(4) to assist individuals or entities in the evaluation of immunization data for the purpose of disease management, care management, case management, or quality management programs.

(f) An immunization record provided by the immunization information system is an official certificate of immunization, as required under AS 14.30.125 and 4 AAC 06.055 for attendance at a school, under 7 AAC 50.455 for a child in care in a foster home or residential child care facility, and under 7 AAC 57.550 for admission to a child care facility.

To get started, fill out and print the VacTrAK New Provider Application available at http://www.epi.alaska.gov/id/iz/vactrak/docs/VacTrAK_Provider_Application.pdf. Submit the VacTrAK Application to VacTrAK Support by email at vactrak@alaska.gov or (907) 562-7802.

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