

Transition Steps Summary

Eligibility and IEP Development

Notification of Transitioning Children (2-2.6)

1. Infant Learning Program notifies school district of potential eligible children. Parent consent is needed if identifying information is provided.

Begin Transition Planning (2-2.6)

2. Infant Learning Program staff begins discussing transition process, possible options, the upcoming transition conference.
3. Infant Learning Program staff begins a transition plan with the family which is added to the IFSP.

Make Formal Referrals to the LEA and/or Community Providers (2.6-2.9)

4. Infant Learning Program makes referrals to the school district for those children potentially eligible for Part B and/or referral to other community providers at family's preference.
5. Written parent permission must be obtained for all referrals

Convene a Transition Conference (2.6-2.9)

6. Infant Learning Program coordinates and schedules a meeting with the approval of the family and in conjunction with the appropriate SD/Community providers
7. A local school district representative is required to attend the meeting if the child is potentially eligible for Part B services.

Complete Activities on the IFSP Transition page (by 3.0)

8. Infant Learning Program staff work with family and others to achieve the transition activities determined at the transition conference.
9. School district completes necessary evaluations to determine eligibility.

Conduct Eligibility Staffing, IEP/IFSP and Placement Determination and/or Community Program Meetings (by 3.0)

10. The school district conducts a meeting to determine eligibility. Parents and ILP are invited to the meeting.
11. School district develops, with parents, IEP if child is determined eligible

Implement 3-5 Program Services (at 3.0)

12. Child attends new program.