

**STATE OF ALASKA
DEPARTMENT OF HEALTH AND SOCIAL SERVICES
DIVISION OF SENIOR AND DISABILITIES SERVICES**

DEVELOPMENT AND IMPLEMENTATION COUNCIL

Meeting Notes

Wednesday, October 28, 2015

Voting Members:

Art Delaune – telephonic
Banarsi Lal – telephonic
Karli Lopez
Sara Kveum – telephonic
Alavini Lata – telephonic
Bruce van Dusen – not present
Rusty Best
Ken Helander
Patricia Branson
Cindy Shults – not present
Mary Schaeffer - telephonic

Advisors:

Theresa Brisky
Allison Lee
Kim Champney – telephonic
Tom Chard – telephonic
Dave Branding
Marianne Mills – telephonic
Connie Beemer
Mellisa Heflin
Sandra Heffern

Facilitators:

Duane Mayes, SDS
Lori Weiselberg, HMA
Shane Spotts, HMA
Lisa Shugarman, HMA

Guests:

Albert Wall, DBH
Amanda Lofgren AMHTA
Ulf Petersen, SDS
Deb Etheridge, SDS
Jetta Whittaker, SDS - telephonic

WELCOME AND INTRODUCTIONS

Council members, advisors, facilitators and guests introduced themselves and explained their involvement with the council.

REVIEW AND APPROVAL OF COUNCIL CHARTER

Lori Weiselberg reviewed the draft charter with council members. The charter contains detailed information regarding the council background and authority, the purpose of the council, council operating principles, council facilitation and decision making, participation and roles, and member commitment.

After discussion among council members, the following changes were made to the draft charter:

- In the section under participation and roles, add language to reflect that council advisors who are non-voting would be able to have their perspective on an issue put on the record.
- Under council meetings, accommodations, and reimbursement, it is voting members who would be reimbursed for their travel.
- Under member commitment, non-participation, the charter will be changed to state that if a council member misses more than two council meetings in a row, the State has the discretion to replace the member.
- On page three, strike the language about the website “currently under construction” and just put “the website.”
- Have consistent language that says Development and Implementation Council.
- Page four, second paragraph under council members voting, change “CFC design” to “1915(i) and 1915(k) design.”

VOTE:

Council members voted on the acceptance of the charter, and it was approved unanimously.

PROJECT BACKGROUND, TASKS, AND TIMELINES

Shane Spotts reviewed the PowerPoint presentation titled: Development of a Comprehensive Implementation Plan for 1915(i) and 1915(k) Options for the State of Alaska. After providing some background information about Health Management Associates, Shane reviewed in detail the following areas of the presentation:

- Background of 1915(k) – Community First Choice, the key features of this state plan option, covered services, optional services, program features, and state requirements,
- Background of 1915(i) – State Plan HCBS, the key features of this state plan, the covered services, additional services that may be covered under the Affordable Care Act, and state requirements.
- The ten steps to an implementation plan:
 1. Stakeholder input process – Development and Implementation Council, provider

- forums, and community forums.
- 2. Review of federal and state regulations.
- 3. Review of current operations.
- 4. Identify eligibility, resource allocation criteria, and target populations.
- 5. Evaluate functional assessment tools.
- 6. Determine service package.
- 7. Establish quality assurance and improvement plan.
- 8. Develop a provider manual/conditions of participation.
- 9. Conduct a cost impact analysis.
- 10. Develop the implementation plan.
- Target dates:
 - Implementation plan – 7/31/16
 - CMS approval – 6/30/17
 - Go live – 7/1/17

STAKEHOLDER ENGAGEMENT

Lori Weiselberg led the council through a discussion of the draft Stakeholder Engagement Plan, which consists of the provider meetings/forums and public forums held in multiple regions of the state. Upcoming meetings include:

- October 29 – Anchorage
- Week of November 9th – Fairbanks and Barrow
- Week of December 15 – Kenai, Nome, Bethel
- Week of January 4 – Ketchikan, Juneau, Mat-Su Valley

A state website will be available to house council agendas, minutes, stakeholder presentations, a list of frequently asked questions and answers, and other related documents along with an opportunity for input.

Lori Weiselberg stated that the format of the provider forums/meetings will be as follows:

- A. **Draft Agenda**
 - Introductions
 - Level-setting presentation
 - Group discussion
- B. **Areas for discussion:**
 - Person-centered assessment and care planning
 - Operational duplication/opportunities for streamlining
 - Automation/technology systems
 - Other

Council members suggested the following additional topics of discussion with providers:

- Eligibility/level of care determination
- Array of services
- Target populations
- Financing structure
- Current services
- Outreach and education

- C. **Provider questions, time permitting.**
 D. **Anticipate and address provider concerns.**

Lori Weiselberg stated that the format of the public forums will be as follows:

- A. **Draft agenda:**
- Introductions
 - Level-setting presentation
 - Testimony
 - Complete survey tool
- B. **Anticipate and address consumer concerns.**

In regards to the upcoming meeting in Anchorage, council members shared their thoughts from input they have received from community members as follows:

- People have received the notice of the upcoming provider meetings/forums and the public forum, but they aren't aware of the issue to be able to provide input on. A suggestion was made to advertise that there will be an educational component to these meetings. Maybe create a one-page summary to distribute to communities and stakeholders.
- It was also noted to hold the public forums at a neutral location.
- Some providers disregarded the e-alerts thinking it didn't pertain to them.

DISCUSSION ON NEXT STEPS

Set Meeting Date and Time

Duane Mayes and Shane Spotts suggested that over the course of the next nine months, the council hold its meetings by teleconference on the first Friday of each month from 1:00 to 3:00 beginning on December 4th.

Duane Mayes also suggested that the first Friday of January falls during their Juneau, Ketchikan, Mat-Su Valley meeting week, and they could arrange for this group to meet face to face during that time since the contractor will be up here that week.

VOTE:

The council members voted on having their meetings the first Friday of each month starting on December 4th, and it was approved unanimously.

Renaming the (i) and (k) project

Council members engaged in a discussion regarding renaming the Development and Implementation Council.

Duane Mayes stated that in a previous process, the name Alaska Community Choices (ACC) had been proposed.

Allison Lee suggested Inclusive Community Choices (ICC).

Sandra Heffern stated that the 1915(i) and 1915(k) are just one part of a larger Medicaid reform process. She wondered if this council should wait to see how their name will fit into the larger reform effort before they determine an official name. Duane Mayes suggested that Sandra Heffern propose the names this group is considering to the larger reform group to get their feedback, although the final decision will rest with this council.

Sandra Heffern further suggested that the word “integrated” be included in the title.

Alaska Primary Care Association (APCA)

Duane Mayes stated that he had a conversation with Nancy Merriman from the Alaska Primary Care Association about her becoming a member of this council as a representative of the APCA. Council members were in agreement that it would be beneficial to have her participate. Duane Mayes stated that he will let her know of her appointment to the council.

Final Thoughts

Council members shared their final thoughts of the meeting, and the meeting adjourned at 4:41 p.m.