

Whittaker, Jetta L (HSS)

From: Office-JNU-HSS-SDS E-News (HSS sponsored)
Sent: Wednesday, April 8, 2020 2:30 PM
To: Office-JNU-HSS-SDS E-News (HSS sponsored); sds-e-news
Subject: SDS E-Alert: Process for Requesting PPE for Direct Support Professionals
Attachments: Distribution_IMATS_form_-_FORM.PDF; ICS_213_RR_-_pdf_fillable_form.pdf



April 8, 2020

SDS E-Alert: Process for Requesting PPE for Direct Support Professionals

SDS offers the following information for providers seeking to obtain Personal Protective Equipment (PPE) for their Direct Support Professionals (DSPs).

Agencies should submit all requests for PPE to their local Emergency Operations Centers (EOCs).

To locate your EOC, use the map of the Local Emergency Planning Districts (LEPD) :

<https://ready.alaska.gov/SERC/documents/LEPC%20map.pdf>

Here is a link to the contact

list: https://ready.alaska.gov/SERC/documents/May%202018%20LEPC%20Contact%20List_public.pdf to determine which district your location falls within and the correct email to use when communicating with that district.

- 1) Complete and submit the attached documents to the Local Emergency Planning Committees:
 - a. The ICS 213 RR form, to request resources.
 - b. The IMATS form, to allow ease of shipping when a shipment is sent.
- 2) Include a copy of your normal logistical supply chain order or evidence of backorder (which will show us you are working to utilize your normal methods of securing supplies) and anticipated arrival dates.
- 3) Also, complete and submit online the NEW [COVID-19 PPE Survey](#) used by the EOC to gauge your current supply, resupply, and usage rates.

The request will be prioritized based on several considerations (e.g. communities/facilities with active cases, burn rates of PPE, logistical chain resupply rates for remote locations, etc.).

If the Local Emergency Planning Committee is unable to fulfill the request, it will be forwarded to the State EOC.