

## Facility Requirements

The applicant should describe how physical access is provided to clients, including target population, and how that will enhance the success of the project. The service provider shall have a facility that is safe and appropriate to the purpose of the program and meets the following criteria:

- 1) Accommodates individuals with disabilities in compliance with the Americans with Disabilities Act, and Section 504 of the Rehabilitation Act of 1973, and any applicable state or local access requirements.
- 2) Complies with all applicable state and local building and safety codes.
- 3) Signs and instructions are posted for evacuation and emergency procedures that are clear and easy to read by consumers and staff.
- 4) Exit and all directional signs are large enough and posted in appropriate places for seniors to see.
- 5) Outdoor lighting is adequate to ensure safety of clients entering and leaving facility.
- 6) Exterior surfaces clear of snow and ice, and non-slip surfaces or carpets provided on stairs, entry and exit ramps, and interior floors.
- 7) Free of hazards such as high steps, steep grades, exposed electrical cords or other items obstructing walkways, hallways, etc.
- 8) All vehicles and equipment used for provision of services must be safe and in good working order. All records of maintenance shall be kept on file.
- 9) Includes heating, ventilation, and lighting systems in good working condition that provides comfortable conditions for the seniors.
- 10) Adequate number of toilet facilities to accommodate participants.
- 11) At least one first aid kit should be visible, accessible to staff, and contain appropriate supplies for the size of the organization.
- 12) A telephone shall be in the facility and made available to consumers.
- 13) For meal services, the facility should have adequate storage space that allows food and kitchen supply storage which meets Alaska Department of Environmental Conservation (DEC) commercial food service preparation requirements.
- 14) An area where confidential matters may be discussed with a consumer in private.